

The Burton Borough School Parent Teacher Association



Charity No. 701231

MINUTES OF P.T.A. MEETING TUESDAY 11TH FEBRUARY 2014 6.30PM

PRESENT:- Alan Bates (Chair), Melanie Kearne (Vice-Chair), Jayne Owen-Jones (Teaching Staff), Tracey Jenkins (Secretary), Kath Oliver. Susanne Finlay-Bearblock

APOLOGIES:- Tracy Waldron-Pegge, Sarah Lincoln, Carolyn Hornby, Tracey Clarke-Hills, Dave Hill, Karl Hill, Nicola Bowen.

1. **MEETING OPENED BY AB - 6.30PM**

AB asked for apologies received. Noted for minutes

2. **PREVIOUS MINUTES**

All present agreed that the minutes were a true record and signed accordingly.

3. **CHAIRMAN'S REPORT**

AB and MK gave feedback on the Christmas Fair and discussion about the logistics and date. Feedback from stall holders. General discussion about shelving the Christmas Fair and having a Shopping Evening in October. All present agreed that this could prove more successful. SFB and KO spoke about the success of other local schools having events early. AB suggested that school could host House Tables at events.

3. TREASURER'S REPORT

AB informed the meeting that Mrs Erika Saddler had agreed to act as temporary treasurer until a permanent treasurer could be appointed. He further updated the meeting that the Bank would now require 3 signatories and the importance of keeping a paper trail for all moneys in and out of the account. TJ asked whether the PTA had, had a list of the items that each house had bought with the £200 they had been given by the PTA. AB stated that he would enquire with heads of house and update at the next meeting.

4. HEAD TEACHERS REPORT

AB informed the meeting that DH had, had to attend another meeting and had been originally intending to be at this meeting. He had not been able to present a report.

5. PREVIOUS EVENTS

Christmas Fair covered in Chair's report.

6. FORTHCOMING EVENTS

General discussion about the possibility of a Car Boot later in the year. All agreed good fund raising potential. Discuss at meeting early Summer Term.

Better World Books, all agreed that this should be undertaken. AB to canvas school and make contact with BWB.

7. ANY OTHER BUSINESS

KO informed meeting that she had been made aware that some names had not been added to Tree of Light. AB informed meeting that he was aware of some issues with this and that he had also approached Nova Magazine for an article in November/December championing the Tree. General discussion about whether some fresher ideas for fund raising for charities could be considered.

Bags for Clothes would be pursued after the change of season.

Start of the Summer Term was agreed on. Further discussion at next meeting. AB suggested that it could be possible for people to drop them off on a Saturday morning when he was hosting his Plant Stall.

General discussion ensued about fund raising ideas, eg. Baubles in House Colours. House Cake Sales with profits going to the Food Bank.

AB presented a request from the Cheerleading Team for a donation towards their uniforms. After listening to the presentation all agreed and on a sum of £250.

Length discussion about the PE kit and perusal of various discounted football kit catalogues. It was decided that KH and members of the PE Department needed to be present before we could move forward. MK wanted it noted on the minutes that with the cancellation of the Mufti Day a valuable fund raising opportunity was being thrown away. All present agreed.

8. DATE OF NEXT MEETING

Tuesday 1st April 2014 - 6.30pm

9. MEETING CLOSED