



**Coronavirus (COVID-19): Risk Assessment Action Plan for Full opening of schools from the beginning of the Autumn Term (Phase 2)**

**for Burton Borough School**

Assessment conducted by: Sue Wycherley	Job title: Assistant Business Manager	Covered by this assessment: <b>Autumn Term all students and staff to return to school</b>
Date of assessment: 25 <sup>th</sup> August 2020	Date of next review: As required.	This document was written on 25th August 2020 and you must ensure you are completing the newest format

The sole purpose of this risk assessment is to support schools for all pupils in all year groups to return to school full time from the beginning of the autumn term, **while reducing the risk of coronavirus transmission**

- For the purpose of this risk assessment, the term ‘coronavirus’ to refer to coronavirus disease 2019 (COVID-19).
- Schools must ensure that this risk assessment reflects the local setting and context of the school. #
- Staff and unions must be consulted with regard to this risk assessment.
- This risk assessment is not exhaustive and some of the controls will be dynamic. This is issued to schools as a template to assist in the production of a comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/ amended/ added-to to reflect the school.**
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- When implemented in line with a revised risk assessment, these measures create an inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced.

<b>Key:</b>	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g. risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context.

Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.						
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting.						
Responsible person:	The identified staff member(s) responsible for implementing the risk controls Principal: K Carter Date 2 <sup>nd</sup> September 2020 Chair of Governors: P Ackers Date 2 <sup>nd</sup> September 2020						
Completion Date:	The date by which required plans for controls will be in place.						
Line Manager Check:	Sign off to ensure that the risk has been minimised as far as possible.						
Risk Description/Area of Concern	Level of risk prior to control ↔	Risk Controls	Level of risk is now ↔	Likelihood ↔	Responsible person	Planned completion Date	Line Manager Check
The school lapses in following national guidelines and advice, putting everyone at risk	L	Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective					
		To ensure that all relevant guidance is followed and communicated:					
		<ul style="list-style-type: none"> <li>The school to keep up-to-date with advice issued by, but not limited to, DfE, NHS, Department of Health and Social Care, PHE, Telford &amp; Wrekin Council advice and review its risk assessment accordingly</li> <li>Information on the school website is updated.</li> <li>Students updated via parental emails as necessary.</li> <li>Any change in information to be shared with Chair of Governors, consulted with employees directly, or through a safety representative that is either elected by the workforce or appointed by trade union and passed on to parents and staff by email</li> </ul>	L	L	KCA/RBA,SWY	Ongoing	
			L	L	KCA/SWY	Ongoing	
			L	L	KCA/SWY/CAT	Ongoing	
			L	L	KCA/SWY	Ongoing	

		As a result, the school has the most recent information from the government and LA, and this is distributed throughout the school community.					
Poor communication with parents and other stakeholders	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>All staff/pupils aware of current actions and requirements and reminded frequently using school communication systems</li> <li>Head teacher to share risk assessment with all staff</li> <li>Parents notified of risk assessment plan and shared with parents via website.</li> </ul> <p>As a result, all students and all staff working with pupils are adhering to current advice.</p>	L	L	KCA	Ongoing	
			L	L	KCA	w/c 31/08/20	
			L	L	KCA/SWY	w/c 31/08/20	
Lack of awareness of policies and procedures	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>School leaders will ensure that all policies impacted on by coronavirus controls are updated</li> <li>All staff, students and volunteers will make themselves aware of all relevant policies and procedures including, but not limited to, the following: <ul style="list-style-type: none"> <li>➤ Health and Safety Policy</li> </ul> </li> </ul>	L	L	KCA/BMO/RBA	w/c 31/08/20	
			L	L	All staff	w/c 31/08/20	

		<ul style="list-style-type: none"> <li>➤ First Aid Policy</li> <li>➤ Behaviour policy</li> <li>➤ Business Continuity/Resilience</li> <li>• All staff have regard to all relevant guidance and legislation including, but not limited to, the following: <ul style="list-style-type: none"> <li>➤ The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013</li> <li>➤ The Health Protection (Notification) Regulations 2010</li> <li>➤ Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities'</li> <li>➤ DfE and PHE (2020) 'COVID-19: guidance for educational settings'</li> </ul> </li> <li>• The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training.</li> <li>• All staff are expected in school each day as per their contract, absences are to be notified via cover as normal</li> <li>• Staff are made aware of the school's infection control procedures in relation to coronavirus via the opening document</li> <li>• Parents are made aware of the school's infection control procedures in relation to coronavirus via letter/social media/poster at entrance to school – they are informed that they must contact the school as soon as possible if they believe their child has been exposed to coronavirus</li> </ul>						
			M	L	All staff	w/c 31/08/20		
			L	L	KCA/RBA	w/c 31/08/20		
			L	L	KCA	Ongoing		
			L	L	All families	Ongoing		

		<ul style="list-style-type: none"> <li>Students are made aware of the school's infection control procedures in relation to coronavirus via a coordinated programme of delivery on the first day of the autumn term.</li> <li>All pupils are informed that they must tell a member of staff if they begin to feel unwell.</li> <li>Daily electronic briefing issued to staff.</li> </ul> <p>As a result, all staff and students are aware of the policies and procedures in place to keep themselves safe in school.</p>	L	L	KCA/BMO	03/09/20	
			L	L	KCA	Ongoing	
			L	L	KCA	Ongoing	
Extremely clinically vulnerable (High risk) individuals	M	<ul style="list-style-type: none"> <li>Individual risk assessment to be completed for staff in high risk category exposure to Coronavirus (COVID – 19) GUIDANCE SET TO CHANGE ON 1ST AUGUST</li> <li>➤ Staff information has been captured from Individual Risk Assessment for Potentially Vulnerable Employees working outside of their home environment</li> <li>➤ If staff member is returning to school, RA to be completed relative to risk category</li> </ul>	M		KCA/RBA/SWY	w/c 31/08/20	
Clinically Vulnerable staff and pupils	M	<ul style="list-style-type: none"> <li>Individual risk assessment to be completed for vulnerable staff and pupils</li> <li>protective measures will be put in place for staff and pupils, as far as is possible, to ensure that the risk of transmission is reduced</li> <li>staff and children or young people should not attend if they have symptoms or are self-isolating due to symptoms in their household</li> </ul>	M	L	KCA/SWY/Small schools	July 2020	
			M	M			
			L	L	Staff/students	Ongoing	

		<ul style="list-style-type: none"> <li>• protective measures will be put in place for staff and students, as far as is possible, to ensure that the risk of transmission is reduced</li> <li>➤ social distancing requirements displayed throughout school premises</li> <li>➤ handwashing posters on display</li> <li>➤ additional cleaning throughout the day at touch points</li> <li>➤ soft furnishings isolated and covered in plastic</li> </ul>	L	L	KCA	Wc 31/08/20	
Poor hygiene practice in school - <b>General</b>	L	<p>Follow master Risk Assessment: for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>• Pupils and staff to wash hands/use hand gel on entry to school</li> <li>• All pupils and staff to use hand gel at entry to each classroom prior to entering.</li> <li>• All pupils and staff to use hand gel before using photocopiers.</li> <li>• The ‘catch it, bin it, kill it’ approach continues to be very important, so schools must ensure that they have enough tissues and bins available in the school to support pupils and staff to follow this routine</li> <li>• Posters are displayed at the entrance to the school, around school and in every classroom reminding staff, students, parents and visitors of the hygiene practice required in school (e.g. washing hands before entering and leaving school)</li> <li>• Reminder at the start and end of each day about the importance of handwashing/hand gel</li> </ul>	L	L	Central Admin	Wc 31/08/20	
			L	L	Central Admin	Wc 31/08/20	
			L	L	Staff on rota	Wc 31/08/20	
			L	L	Staff on rota	Wc 31/08/20	
			L	L	Site Team	Wc 31/08/20	
			L	L	All staff	Wc 31/08/20	

		<ul style="list-style-type: none"> <li>• Teachers to reiterate key messages in class-time (when directed) to pupils to: <ul style="list-style-type: none"> <li>- Cover coughs and sneezes with a tissue,</li> <li>- To throw all tissues in a bin</li> <li>- To avoid touching eyes, nose and mouth with unwashed hands.</li> </ul> </li> <li>• Additional alcohol-based sanitiser (that contains no less than 60 percent alcohol) and tissues to be provided in all rooms in use throughout the school premises and other key locations for staff, students and visitors</li> <li>• Infection control procedures are adhered to as far as possible in accordance with the DfE and PHE's guidance</li> <li>• Sufficient amounts of soap (or hand sanitiser where applicable), clean water, paper towels and waste disposal bins are supplied in all toilets and kitchen areas</li> <li>• Students to provide own drink/snack/lunch for during the day.</li> <li>• Staff tea/coffee will be available during the morning break period by a member of support staff.</li> <li>➤ Health &amp; hygiene training certificate in place</li> <li>➤ PPE to be worn</li> <li>➤ Paper cups to be used, unless member of staff wants travel cup/small flask refilling.</li> <li>➤ Cutlery to be provided by own student/staff</li> <li>• All utensils are thoroughly cleaned before and after use</li> <li>• Cleaners are employed by the school to carry out additional cleaning. Door handles, doors</li> </ul>	L	L	Site Team	Wc 31/08/20	
			L	L	Students	Ongoing	
			L	L	Staff	Ongoing	
			L	L	Staff	Ongoing	
			L	L	Site Team/Cleaners	Wc 31/08/20	
			L	L	Site Team/Cleaners	Wc 31/08/20	
						Wc 31/08/20	
			L	L	Staff	Ongoing	
			L	L	Site Team/Cleaners	Ongoing	

		<p>and toilets are cleaned during the day and paper/hand towels are refilled regularly</p> <ul style="list-style-type: none"> <li>• Follow T&amp;W cleaning in school guidance.</li> </ul> <p>As a result, all pupils and staff are adhering to high standards of hygiene to minimise risk of transmission.</p>	L	L	Site Team/Cleaners	Ongoing	
Hand Hygiene	M	<p>Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Schools must ensure that pupils clean their hands regularly, including :</p> <ul style="list-style-type: none"> <li>• Students informed of this on first day of term during induction</li> <li>• when they arrive at school,</li> <li>• when they return from breaks,</li> <li>• when they change rooms</li> <li>• before and after eating. <ul style="list-style-type: none"> <li>➢ Toilet/handwash facilities are available throughout school.</li> <li>➢ Hand gel dispensers are placed at the entrance to every classroom, to be used prior to entering room.</li> <li>➢ Desks to be cleaned by pupil prior to leaving room. Anti-bac and disposable tissue is provided for this.</li> </ul> </li> </ul>	M	M	KCA/BMO	03/09/2020 and then Ongoing	
Poor hygiene practice – <b>specific – school entrance</b>	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective</p> <ul style="list-style-type: none"> <li>• Clear signage in place regarding social distancing</li> <li>• Barriers/screens to be used by reception staff when dealing with parents/visitors/contractors</li> </ul>	L	L	Central Admin	Ongoing	
			L	L	Central Admin	Ongoing	



		<ul style="list-style-type: none"> <li>• Written log of visitors/contractors – directed to use their own pen (or given one to keep)</li> <li>• Touch points to be wiped down periodically throughout the day.</li> <li>• Notices on reception windows to discourage parents from entering the school building, unless by appointment.</li> <li>• Reduce the amount of people accessing reception area at any one-time, social distancing markers in place</li> <li>• Furniture in reception area restricted to facilitate social distancing.</li> <li>• Provide alcohol-based sanitiser (that contains no less than 60 percent alcohol) at the school reception area</li> <li>• Assess the school’s ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, reception staff are protected.</p>	L	L	Central Admin	Ongoing	
			L	L	Cleaners/Site Team/Central Admin	Ongoing	
			L	L	Site Team/Central Admin	Ongoing	
			L	L	Site Team	Ongoing	
			L	L	Site Team/Central Admin	Ongoing	
			L	L	Cleaners/Site Team	Wc 31/08/20	
			L	L	RBA	As req’d	
Poor hygiene practice – <b>specific – office spaces.</b>		Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.					
	L	<ul style="list-style-type: none"> <li>• Screens to be placed between facing desks where they are not placed at 2m apart.</li> </ul>	L	L	RBA/Site	Wc 31/08/20	
	L	<ul style="list-style-type: none"> <li>• Tissues/hand sanitiser to be available in office locations</li> </ul>	L	L	Site	Wc 31/08/20	
	L	<ul style="list-style-type: none"> <li>• Staff to wash hands/use hand gel on arrival at school</li> </ul>	L	L	All staff	Ongoing	
	L	<ul style="list-style-type: none"> <li>• Each individual is responsible for wiping down their own work area before and after use.</li> </ul>	L	L	All staff	Ongoing	

	L	<ul style="list-style-type: none"> <li>Each individual must use hand gel prior to using equipment such as printers</li> </ul>	L	L	All staff	Ongoing	
	L	<ul style="list-style-type: none"> <li>Assess the schools ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority.</li> </ul> <p>As a result, office practice in office spaces limits the risk of the spread of any infection.</p>	L	L	RBA	Ongoing	
System of Controls - Prevention	M	<b>1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school</b>	M	M		Ongoing	
	L	<b>2) clean hands thoroughly more often than usual</b>	L	L		Ongoing	
	L	<b>3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</b>	L	L		Ongoing	
	L	<b>4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</b>	L	L		Ongoing	
	M	5) minimise contact between individuals and maintain social distancing wherever possible	M	M		Ongoing	
	L	6) where necessary, wear appropriate personal protective equipment (PPE)	L	L		Ongoing	
		<b>Numbers 1 to 4 must be in place in all schools, all the time.</b>					

		<p><b>Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.</b></p> <p><b>Number 6 applies in specific circumstances.</b></p>					
System of Control - <b>Responsive</b>	L	<p>7) Engage with the Health Protection Hub at Telford &amp; Wrekin Following the process that has been provided to schools and use the notification form provided to advise of any confirmed or suspected cases of staff or pupils within the school</p> <p>8) manage confirmed cases of coronavirus (COVID-19) amongst the school community</p> <p>9) contain any outbreak by following health protection hub and PHE advice</p> <p><b>Numbers 7 to 9 must be followed in every case where they are relevant</b></p>	L		KCA	As req'd	
Poor hygiene practice – <b>specific - spread of potential infection at the start of the school day.</b>	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <p>In line with government advice:</p> <ul style="list-style-type: none"> <li>• Issue information to staff, parents, carers and visitors not to enter the school if they display any symptoms of coronavirus</li> <li>• Issue information to parents about arrival and departure procedures, including safe drop-off and pick-up</li> <li>• Anti-bac dispenser to be used before entering school site</li> <li>• All staff to wash hands on arrival in school/or use anti-bac dispenser</li> </ul>	L	L	KCA/Central Admin	Ongoing	
			L	L	KCA/SWY	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	

		<ul style="list-style-type: none"> <li>• Make it clear in letter to parents and pupils that they cannot congregate at the front of school prior to the start of the school day</li> <li>• Make parents and pupils aware of government recommendations with regard to transport. Inform parents and students of restrictions and plans relating to school transport. Preferred method of traveling to school would be walk, cycle, or dropped off by household family member.</li> <li>• Issue information to pupils in relation to restrictions on their movement around the site <ul style="list-style-type: none"> <li>➢ Inform in letter to parents</li> <li>➢ Daily via teachers</li> <li>➢ Posters around school</li> </ul> </li> <li>• Sufficient supplies of hand-washing supplies should be provided to accommodate this procedure at the start of the day.</li> <li>• Assess the schools ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, the risk of infection is reduced as pupils and staff arrive at school.</p>	L	L	KCA	Wc 31/08/20	
			L	L	SLT on duty	Wc 31/08/20	
			L	L	All staff	Ongoing	
			M	M	KCA	Wc 31/08/20	
			M	M	KCA	Wc 31/08/20	
			L	L	KCA Teachers on rota Central Admin	Wc 31/08/20	
Poor hygiene practice – <b>specific – toilet/changing facilities.</b>	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>• Staff to wear additional PPE when supporting students with toileting routines – mask, gloves, apron (see PPE guidance for schools)</li> </ul>	L	L	Staff as required	As required	

		<ul style="list-style-type: none"> <li>All changing surfaces to be cleaned before and after each use</li> <li>Nappies/soiled items to be disposed of in yellow bags</li> <li>Restrict numbers of students using the toilets to ensure 2m social distancing is maintained</li> </ul> <p>➤ Toilets to be designated m/f by teaching room</p> <ul style="list-style-type: none"> <li>Provide paper towels instead of blow dryers (less risk of aerosol) to disabled toilets.</li> <li>Prop doors open where possible to reduce hand contact surfaces</li> <li>Assess the schools ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, safe practices are followed and the risk of infection is reduced for staff and pupils.</p>	L	L	Staff as required	As required	
			L	L	Staff as required	As required	
			L	L	Staff as required	As required	
			L	L	Staff as required	As required	
			L	L	Site Team/Central Admin	Wc 31/08/20	
			L	L	Site Team	wc 31/08/20	
			L	L	RBA	As req'd	
Poor hygiene practice – <b>specific - end of the school day.</b>	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>Issue information to parents about departure procedures, including safe pick-up</li> </ul> <p>➤ Details to be shared in letter</p> <ul style="list-style-type: none"> <li>Inform pupils and parents of their allocated times for the end of their school day</li> </ul> <p>➤ Details to be shared in letter</p> <ul style="list-style-type: none"> <li>Inform pupils and their parents of the allocated exit points and pick up points</li> </ul>					
			L	L	KCA	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	

		<ul style="list-style-type: none"> <li>➤ Details to be shared in letter</li> <li>• Make it clear to parents and students that they cannot congregate at the front of school/in the playground prior to the end of the school day. If waiting to collect students, parents are to remain in cars and park safely</li> <li>• Make parents and students aware of government recommendations with regard to transport. Inform parents and pupils of restrictions and plans relating to school transport and potential road closures (no closures expected during school hours).</li> <li>• Assess the school's ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, the risk of infection is reduced as pupils and staff leave school.</p>	M	M	KCA	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	
			L	L	RBA	Ongoing	
Ill health in school.	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective. Staff are informed of the symptoms of possible coronavirus infection,</p> <ul style="list-style-type: none"> <li>➤ A high temperature – this means they feel hot to touch on their chest or back (they do not need to measure their temperature)</li> <li>➤ A new continuous dry cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if they usually have a cough, it may be worse than usual)</li> <li>➤ A change to their normal sense of taste or smell (anosmia)</li> </ul>	M	M	First aider	Ongoing	

		<p>➤ Children may also display gastrointestinal symptoms and you should follow advice on the flow chart provided by the Health Protection Hub</p> <p>They must be sent home and advised to follow '<a href="#">stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>', which sets out that they must self-isolate for at least 7 days and should <a href="#">arrange to have a test</a> to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. Complete the school notification form and send to <a href="mailto:HealthProtectionHub@telford.gov.uk">HealthProtectionHub@telford.gov.uk</a></p> <ul style="list-style-type: none"> <li>• Staff are informed of the symptoms of possible coronavirus infection, <ul style="list-style-type: none"> <li>➤ A high temperature – this means they feel hot to touch on their chest or back (they do not need to measure their temperature)</li> <li>➤ A new continuous dry cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if they usually have a cough, it may be worse than usual)</li> <li>➤ Loss of taste or smell.</li> </ul> </li> <li>• Appropriate PPE is sourced and guidance on its location, use and disposal issued to staff in line with government guidance on what to do if a pupil or staff member becomes unwell (see PPE guidance for schools)</li> </ul>	L	L	KCA	Ongoing	
			L	L	RBA	Wc 31/08/20	

		<ul style="list-style-type: none"> <li>• All staff are informed of the procedure in school relating a student becoming unwell in school</li> <li>• Any pupil who displays signs of being unwell is immediately referred to the duty first aider <ul style="list-style-type: none"> <li>➤ Directed to the isolation room (upstairs staff room)</li> <li>➤ Central Admin to contact parent/carer to arrange collection asap</li> <li>➤ When student leaves the site, touch point cleaning to be carried out.</li> <li>➤ Site Team to remove chair used by student and take away for disinfection</li> </ul> </li> <li>• Any staff member who displays signs of being unwell immediately refers themselves to Duty SLT/and or First Aider and is sent home (See guidance on Dealing with incidents at school)</li> <li>• Where the named person is unavailable, staff ensure that any unwell students are moved to an empty room whilst they wait for their parent to collect them. Central Admin Team to contact parents. Parents advised to follow the COVID-19: Guidance for households, including accessing testing</li> <li>• If a student needs to use the bathroom, they should use the toilets located in the staff corridor which will be cleaned after use/departure of the student</li> <li>• Pupils displaying symptoms of coronavirus do not come in to contact with other students and as few staff as possible, whilst still ensuring the student is safe. A facemask should be worn by</li> </ul>	L	L	KCA	Wc 31/08/20	
			L	L	Duty SLT/First Aider	Wc 31/08/20	
			L	L	All staff & Central Admin	Wc 31/08/20	
			L	L	Site Team/Cleaners	Wc 31/08/20	
			L	L	All Staff	Ongoing	



		<p>the supervising adult if a distance of 2 metres cannot be maintained.</p> <ul style="list-style-type: none"> <li>• If contact with a child or student is necessary, then gloves, an apron and a face mask should be work by the supervising adult. If there is a risk of splashing, eye protection should also be worn</li> <li>• The relevant member of staff calls for emergency assistance immediately if the student's symptoms worsen</li> <li>• Unwell pupils who are waiting to go home are supervised remotely in the upstairs staff room where they can be at least two metres away from others</li> <li>• Areas used by unwell students who need to go home are identified as out of bounds, thoroughly cleaned and disinfected once vacated.</li> <li>• Following a suspected case the Principal should follow the guidance in appendix 2</li> <li>• Assess the school's ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, any member of the school community who becomes unwell, is isolated quickly and appropriate action is taken to minimise the risk of infection.</p>	L	L	All Staff	Ongoing	
			L	L	All Staff	Wc 31/08/20	
			L	L	All Staff	Ongoing	
			L	L	Site Team/Cleaners	Wc 15/06/20	
			L	L	KCA	Ongoing	
			L	L	RBA	Ongoing	
Poor management of pupil numbers reduces the ability of pupils and staff	L	Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.					

to practice social distancing.		<p>Schools must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum.</p> <p>The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in ‘bubbles’) and through maintaining distance between individuals. These are not alternative options and both measures will help, but the balance between them will change depending on:</p> <ul style="list-style-type: none"> <li>• children’s ability to distance</li> <li>• the lay out of the school</li> </ul> <ul style="list-style-type: none"> <li>• Leaders to identify and communicate clearly to parents and students who is to attend and the times they are to attend</li> <li>• Leaders to calculate capacities of classrooms. Classrooms allocated for provision and arranged so that pupils can remain 2 metres apart where practicable</li> <li>• Desks/tables clearly marked with seating positions – THESE MUST NOT BE MOVED</li> <li>• Seating positions marked at 2m social distances</li> </ul> <ul style="list-style-type: none"> <li>• Front desks in classroom at 2m social distance from teacher desk</li> </ul> <ul style="list-style-type: none"> <li>➤ To be checked/rearranged during morning break</li> </ul>	L	L	KCA	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	
			L	L	All staff Students	Wc 31/08/20	
			L	L	All staff Students	Wc 31/08/20	
			L	L	Site Team	Wc 31/08/20	
			M	L	Teaching Staff	Ongoing	

		<ul style="list-style-type: none"> <li>➤ To be checked/rearranged after cleaning</li> <li>• Teachers to move to classroom via inner lobby area in STEM area or garden room (STEM 33)</li> <li>• Teachers to continue to use online learning platforms and Microsoft Teams to supplement remote education with face-to-face support for pupils.</li> </ul> <p>As a result, staff and students are clear about where they should be, the times that they should be there and what they are delivering.</p>	L	L	Teaching Staff	Ongoing	
Mental Health and Wellbeing for pupils	M	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective</p> <ul style="list-style-type: none"> <li>• Where year groups are returning to school we would expect leaders and teachers to; <ul style="list-style-type: none"> <li>➤ consider their pupils’ mental health and wellbeing and identify any student who may need additional support so they are ready to learn</li> <li>➤ assess where students are in their learning, and hence what adjustments to their curriculum may be needed over the coming weeks</li> </ul> </li> </ul> <p>identify and plan how best to support the education of high needs groups, including disadvantaged students, and SEND and vulnerable pupils</p>	L	M	All Staff	Wc 31/08/20	
A pupil is tested and has a confirmed case of coronavirus.	L	<p>In line with government advice:</p> <ul style="list-style-type: none"> <li>• Follow guidance from the Test and Trace team in the Health Protection Hub</li> </ul>					

		<ul style="list-style-type: none"> <li>The rest of the bubble should be advised to self-isolate for 14 days</li> <li>The Principal will contact PHE. Then PHE's local protection teams to conduct a rapid investigation and will advise school on appropriate action.</li> <li>See advice in Dealing with Incident procedure</li> </ul> <p>As a result, school leaders taken appropriate action in the event of a confirmed case of coronavirus.</p>	L	L	KCA	Ongoing	
Insufficient staff to run face-to-face sessions for pupils. Supply teachers and temporary staff	L	<ul style="list-style-type: none"> <li>Minimise contact with staff and pupils</li> <li>Maintain social distancing</li> </ul> <p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective</p> <p>As a result, sufficient staff cover in place to provide the face-to-face support sessions for pupils.</p>	M	M	KCA	As req'd	
Pupil movement between lesson, at breaktime and lunchtime increases the risk of infection.	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>Each year into a designated zone outside.</li> <li>Ball games and shared outdoor equipment to be prohibited</li> </ul> <ul style="list-style-type: none"> <li>Assess the school's ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul>	L M L	L M L	KCA/BMO KCA/BMO RBA	Wc 31/08/20 Wc 31/08/20 Ongoing	

		As a result, the risk of infection during unstructured time is reduced.		L			
		<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>• Bubbles can be up to the size of an academic year or where possible try to keep the bubbles as small as practicable.</li> <li>• Seat pupils side by side, not face to face or side on</li> <li>• Stagger movement around classroom</li> <li>• Staff to maintain social distancing</li> <li>• Students to provide own equipment</li> <li>• Shared equipment such as PE, art, science etc should be cleaned in between use and where possible isolated for 48-72 hours</li> <li>• Ideally, adults should maintain 2 metre distance from each other, and from children. This may not always be possible with younger children or children with complex needs</li> <li>• Secondary teachers will need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can</li> <li>• When staff or children cannot maintain distancing, the risk can also be reduced by wearing face coverings</li> <li>• make small adaptations to the classroom including seating pupils side by side and facing forwards, rather than face to face or side on, and might include moving unnecessary furniture out of classrooms to make more space</li> </ul>					

		<ul style="list-style-type: none"> <li>• avoid large gatherings such as assemblies</li> <li>• adapt timetables to avoid creating busy corridors</li> </ul>					
Spread of infection in classrooms/shared areas.		<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>• Bubbles can be up to the size of an academic year</li> <li>• Seat pupils side by side, not face to face or side on</li> <li>• Staff to maintain social distancing</li> <li>• Students to provide own equipment</li> <li>• Allocate items such as books to bubbles, to avoid mix use</li> <li>• Shared equipment such as PE, art, science etc should be cleaned in between use and where possible isolated for 48-72 hours</li> <li>• Ideally, adults should maintain 2 metre distance from each other, and from children. This may not always be possible with children with complex needs. Face coverings should be worn.</li> <li>• Secondary teachers will need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can. Face coverings should be worn.</li> <li>• Mmake small adaptations to the classroom including seating pupils side by side and facing forwards, rather than face to face or side on, and might include moving unnecessary furniture out of classrooms to make more space</li> <li>• avoid large gatherings such as assemblies</li> </ul>					

		<ul style="list-style-type: none"> <li>• All unnecessary items to be removed from classrooms and learning environments and stored elsewhere</li> <li>• All soft furnishings and items that are hard to clean to be removed or covered in plastic sheeting</li> <li>• Tissues and hand sanitiser to be located in each classroom/learning space</li> <li>• Bins to be emptied at the end of the day in each classroom.</li> <li>• Contact with communal surfaces, such as door handles etc to be minimised. Doors to be kept open</li> <li>• Where possible, windows to be opened to provide ventilation.</li> <li>• Inform all the pupils that they must bring the required equipment to school (stationery, calculators etc) to reduce the risk of infection</li> <li>• Students/staff to clean IT equipment (esp keyboards) with anti-bacterial wipes before and after each use</li> <li>• Shared telephone handsets to be cleaned with anti-bacterial wipes before and after each use</li> <li>• All staff to wipe area they have used prior to and after use with anti-bacterial wipes (or spray and cloth)</li> <li>• If any bodily fluids come into contact with classroom equipment, ensure that gloves are worn to remove the piece of equipment before it is thoroughly cleaned</li> <li>• Guidance issued to staff on the use of the staff room (maximum 3) and staff toilet area (located by reception – maximum 1). Staff to</li> </ul>	L	L	Site Team/Central Admin	Wc 08/06/20	
			L	L	Site Team KCA/Site Team	Wc 08/06/20	
			L	L	Teachers on rota	Wc 31/08/20	
			L	L	Site Team	Wc 31/08/20	
			L	L	Site Team/Cleaners	Wc 31/08/20	
			L	L	Site Team	Wc 31/08/20	
			L	L	Site Team/Staff on rota	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	
			L	L	Pupils/Staff	Wc 31/08/20	
			L	L	Staff	Wc 31/08/20	
			L	L	Staff	Ongoing	

		<p>be reminded to adhere to social distancing at all times</p> <ul style="list-style-type: none"> <li>• Hand sanitiser to be in place at photocopiers/shared keyboards/telephones etc</li> <li>• Staff are discouraged from using own cups. Encouraged to use travel cups that can be taken home. School will provide paper cups during morning break.</li> <li>• Assess the school's ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, the risk of infection to staff and pupils in classrooms is reduced.</p>	L	L	Site Team/Cleaners	Ongoing	
			L	L	KCA/Central Admin	Ongoing	
			L	L	Site Team	Wc 31/08/20	
			L	L	KCA	Wc 08/06/20	
			L	L	RBA	Wc 08/06/20	
			L	L		Ongoing	
Music Lessons		<p>Schools should note that there may be an additional risk of infection in environments where you or others are singing, chanting, playing wind or brass instruments or shouting. This applies even if individuals are at a distance.</p> <ul style="list-style-type: none"> <li>• Play/sing outdoors where possible</li> <li>• Limit group sizes to no more than 15</li> <li>• Position pupils back to back or side to side</li> </ul>	M	M	ARU/ACD	Wc 31/08/20	
Physical Activities		<ul style="list-style-type: none"> <li>• Outdoor sports should be prioritised</li> </ul>	L	L	KCA/KMA	WC 31/08/20	



		<ul style="list-style-type: none"> <li>• Scrupulous attention to cleaning and hygiene</li> </ul> <p>Schools should refer to the following advice:</p> <ul style="list-style-type: none"> <li>• <a href="#">guidance on the phased return of sport and recreation</a> and guidance from <a href="#">Sport England</a> for grass root sport</li> <li>• advice from organisations such as the <a href="#">Association for Physical Education</a> and the <a href="#">Youth Sport Trust</a></li> </ul>					
		Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.					
Poor pupil behaviour increases the risk of the spread of the infection.	M	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>• Pupils are reminded of the behaviour policy on their return to school</li> <li>• Sanctions (and how they will be applied in the context of social distancing) are clearly communicated to students and parents. Behaviour policy is adjusted as a consequence</li> <li>• Pupils’ individual behaviour plans are reviewed and specific control measures identified and shared with students and staff where necessary.</li> <li>• Follow T&amp;W PPE guidance</li> </ul> <p>As a result, pupils and staff understand the behaviour policy/individual plans in context.</p>	L	M	KCA/BMO	Wc 31/08/20	
			L	M	KCA/BMO	Wc 31/08/20	
			M	M	KCA/BMO	Wc 31/08/20	
			L	L	All staff	Wc 31/08/20	

Pupils with complex needs are not adequately prepared for a return to school or safely supported.	M	<ul style="list-style-type: none"> <li>Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we expect schools to be able to immediately offer them access to remote education. Schools should monitor engagement with this activity</li> </ul>					
		<ul style="list-style-type: none"> <li>Prepare additional social stories to support pupils with autism / learning difficulties (highlighting changes to classrooms/arrangements/use of PPE, for example) and share with parents and students prior to pupils returning to school.</li> <li>Follow T&amp;W PPE guidance</li> <li>As a result, pupils with complex needs are well supported.</li> </ul>	L	L	BMO/AST/SRO/ECO	Wc 31/08/20	
Vulnerable pupils and pupils with SEND do not receive appropriate support.	L	<ul style="list-style-type: none"> <li>Appropriate planning is in place to support the mental health of students returning to school</li> <li>Agree what returning support is available to students with SEND in conjunction with families and other agencies.</li> <li>As a result, students with SEND and those concerned about returning to school are well supported.</li> </ul>	L	L	BMO/KHE	Wc 31/08/20	
			L	L	BMO/KHE	Wc 31/08/20	
Increased number of safeguarding concerns reported after lockdown.	M	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>Agree safeguarding provision to be put in place to support returning students</li> </ul>					

		<ul style="list-style-type: none"> <li>Ensure that key staff (DSL and deputies) have capacity to deal with any arising concerns</li> <li>Follow up any referrals made by staff swiftly, while maintaining social distancing.</li> </ul> <p>As a result, safeguarding remains of the highest priority and practice.</p>	L	M	KCA/HCH	Wc 31/08/20	
			M	M	Safeguarding Team	Wc 31/08/20	
			M	M	Safeguarding Team	Wc 31/08/20	
Emergency evacuation due to fire etc.	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ol style="list-style-type: none"> <li>Lockdown, fire and emergency evacuation procedures have been reviewed so that social distancing can be maintained</li> <li>Practice fire drill completed in first week</li> <li>Leaders to communicate procedures to all staff</li> <li>Staff to communicate emergency evacuation procedures to students at the beginning of each day.</li> </ol> <p>As a result, social distancing is maintained in the event of an emergency evacuation.</p>	L	L	KCA/RBA/SWY	Wc 31/08/20	
			L	L	All staff	Wc 31/08/20	
			L	L	KCA	Wc 31/08/20	
			L	L	Staff	Wc 31/08/20	
Cleaning is not sufficiently comprehensive.	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach.</p> <p>Points to consider and implement:</p>					

	<ul style="list-style-type: none"> <li>• putting in place a cleaning schedule that ensures cleaning is generally enhanced and includes: <ul style="list-style-type: none"> <li>• more frequent cleaning of rooms / shared areas that are used by different groups</li> <li>• frequently touched surfaces being cleaned more often than normal</li> </ul> </li> <li>• different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</li> </ul> <p>By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advise on general cleaning required in addition to the current advice on <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a></p> <ul style="list-style-type: none"> <li>• Ensure that all cleaning and associated health and safety compliance checks have been undertaken prior to opening</li> <li>• A nominated member of staff monitors the standards of cleaning in school and identifies any additional cleaning measures</li> <li>• Where possible, additional cleaning staff employed (or given additional hours) to increase the regularity of cleaning</li> <li>• Whilst pupils are at break time, Site Team/Cleaners to clean tables/door handles with a disinfectant spray. Gloves to be worn during this and hands washed afterwards</li> <li>• Disposable gloves/wipes/sprays are next to photocopiers/printers etc</li> </ul>						
			L	L	Site Team/Cleaners	Ongoing	
			L	L	Site Team/SWY	Ongoing	
			L	L	RBA/GJO	Ongoing	
			L	L	Site Team/Cleaners	Wc 31/08/20	
			L	L	Site Team	Wc 31/08/20	
			L	L	Site Team/Cleaners	Wc 31/08/20	

		<ul style="list-style-type: none"> <li>Cleaners to act upon guidance normally linked to 'deep cleans' as part of their daily procedures (i.e. a focus on door handles, toilets).</li> <li>Assess the school's ability to follow T&amp;W cleaning in school guidance, if unable to complete notify the Local Authority</li> </ul> <p>As a result, high standards of cleanliness are maintained in school.</p>	L	L	RBA	Ongoing	
Contractors, deliveries and visitors increase the risk of infection.	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>All contractors to be checked to ensure that they are essential visitors prior to entry to the school</li> <li>Agree arrival and departure times with contractors to ensure that there is no contact with staff or students</li> <li>All contractors/visitors to have temperature taken before entry to the school site using infrared forehead thermometer. <ul style="list-style-type: none"> <li>➤ Staff to wear PPE provided.</li> <li>➤ If contractor refuses temperature being taken, access will be denied</li> <li>➤ If temperature is above 39 degrees, access will be denied, and contractor/visitor advised to follow NHS guidelines to self-isolate and seek medical advice. LEAVE SCHOOL SITE IMMEDIATELY</li> </ul> </li> <li>All contractors/visitors to use anti-bacterial spray prior to or on entry to the school site</li> </ul>	L	L	Central Admin	Ongoing	
			L	L	Site Team	Ongoing	
			L	L	Central Admin	Ongoing	
			M	M	Contractors/Visitors	Ongoing	

		<ul style="list-style-type: none"> <li>Contractors and visitors are directed to specific/designated handwashing facilities</li> <li>All areas in which contractors work are cleaned in line with government guidance</li> <li>Contractors to bring own food, drink and utensils onto site.</li> <li>Staff who receive deliveries to the school to wash hands in line with government guidance after handling</li> <li>Where possible, staff to identify safe/designated place for delivery without need for contact with staff. Drivers are not permitted to enter the school premises when making deliveries</li> <li>If drivers have to enter school site, ensure that they are asked to maintain social distancing and use hand sanitiser before entering the building</li> <li>Surfaces to be cleaned after any deliveries have been made.</li> </ul> <p>As a result, any external visitors/contactors are kept safe and the risk to other members of the school is minimised.</p>	L	L	Contractors/Visitors	Ongoing	
			L	L	Site Team/Cleaners	Ongoing	
			L	L	Contractors	Ongoing	
			L	L	Staff	Ongoing	
			L	L	Site Team/Central Admin	Ongoing	
			L	L	Site Team/Central Admin	Ongoing	
			M	L	Site Team/Cleaners	Ongoing	
Professional Visitors	L	<p>Follow Master Risk Assessment for return to school – phase one and review all controls you previously applied to ensure they are still effective.</p> <ul style="list-style-type: none"> <li>All visitors to be checked to ensure that they are essential visitors prior to entry to the school</li> </ul>	L	L	Central Admin	Ongoing	
			L	L	Central Admin	Ongoing	

	<ul style="list-style-type: none"> <li>• All visitors to have temperature taken before entry to the school site using infrared forehead thermometer.</li> <li>➤ Staff to wear PPE provided</li> <li>➤ If visitor refuses temperature being taken, access will be denied</li> <li>➤ If temperature is above 39 degrees, access will be denied, and visitor advised to follow NHS guidelines to self-isolate and seek medical advice. LEAVE SCHOOL SITE IMMEDIATELY</li> <li>• Pre-questionnaire completed by professional visitor</li> <li>• Agree arrival and departure times with professional visitor to ensure that there is no contact with staff or students</li> <li>• All visitors to use anti-bacterial spray prior to or on entry to the school site</li> <li>• All professional visitors to wash hands on entry to the school site</li> <li>• Professional visitors are directed to specific/designated handwashing facilities</li> <li>• All areas in which Professional visitor work are cleaned in line with government guidance</li> <li>• Professional visitors to bring own food, drink and utensils onto site.</li> <li>• Professional visitors to be responsible for cleaning their own equipment and personal belongings</li> </ul> <p>As a result, any professional visitors are kept safe and the risk to other members of the school is minimised.</p>	L	L	Staff who arranged professional visitor	As required	
		L	L	Staff who arranged professional visitor	As required	
		M	L	Visitor	As required	
		L	L	Visitor	As required	
		L	L	Central Admin	As required	
		L	L	Site Team/Cleaners	As required	
		L	L	Visitor	As required	
		L	L	Visitor	As required	

Educational Visits		<ul style="list-style-type: none"> <li>No overnight or overseas educational visits</li> <li>Non-overnight domestic educational visits can resume</li> <li>Pupils to be kept to the school bubbles</li> <li>Destination should be COVID-secure</li> </ul>	L	L	KCA/SWY	As required	

**School-specific arrangements relating to risk assessment that may need additional detail:**

**Capacity and organisation of teaching spaces, Staffroom and offices**

**Arrival to and departure from school, Movement around the school, Pupil expectations**

**Classroom allocations, Timetable arrangements, Classroom expectations**

**Role of teaching assistants**

**Break time plan, Lunchtime plan**

**Catering staff**

**Cleaning**

**Toilets**

**Transport**

- Guidance for full opening of school: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>



- Guidance for full opening: Special schools and other specialist settings: [https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings?utm\\_source=02a881e2-265a-4b6d-a67d-38470d12440a&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings?utm_source=02a881e2-265a-4b6d-a67d-38470d12440a&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)
- Action for early years and childcare providers during coronavirus (COVID-19) outbreak: [https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings?utm\\_source=02a881e2-265a-4b6d-a67d-38470d12440a&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings?utm_source=02a881e2-265a-4b6d-a67d-38470d12440a&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)
- Actions for school a during the coronavirus outbreak: [https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm\\_source=572d62e4-ce85-4056-8338-e87b1cbaf0c5&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak?utm_source=572d62e4-ce85-4056-8338-e87b1cbaf0c5&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)
- Protective measures for holiday or after school clubs and other out of school settings for children during coronavirus: [https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak?utm\\_source=4b581021-d798-4565-8fa0-579175be88cb&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak?utm_source=4b581021-d798-4565-8fa0-579175be88cb&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)
- Providing free school meals during coronavirus: [https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance?utm\\_source=17707caa-1f12-4a5e-b1dc-611eb591a116&utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_content=immediate](https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance?utm_source=17707caa-1f12-4a5e-b1dc-611eb591a116&utm_medium=email&utm_campaign=govuk-notifications&utm_content=immediate)