

3rd February 2021

Dear Families,

Re: Year 7 Parents' and Carers' Evening on Thursday 11th February 2021 via Microsoft (MS) Teams

This is a reminder that year 7 Parents'/Carers' Evening will be taking place on MS Teams between **5pm and 7:30pm on Thursday 11th February 2021.**

Please see attached the appointment sheet for your child to arrange a meeting with their teachers for you. Each discussion will be limited to three minutes in total so if there are any issues that you believe will take longer than this, please arrange a separate meeting with the member of staff you need to speak to about the issue. If the issue is not subject specific, please contact your child's tutor in the first instance, using the school's contact form on the website.

All appointments this year will take place using MS Teams due to the current Coronavirus pandemic. Teachers will call you using your child's school Teams account at the appointment time. Please make sure that you are available to take the call.

Yours sincerely,

Krissi Carter
Principal



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