

# Step by step home PCR test check list

## 1. Register your home test kit online

Go to: [www.gov.uk/register-home-test](http://www.gov.uk/register-home-test)

### Q1. Register a PCR home test kit

Register a coronavirus (COVID-19) PCR swab test kit for you or someone else. PCR tests are different to rapid lateral flow tests. You must register your kit so we can send your test results to you.

#### Check what you need

You should only register a home test kit after you've:

- received it
- found your nearest Royal Mail priority postbox or booked a courier to collect it
- got your order confirmation email containing your bold 10 character order ID (you received this when you ordered your test kit)

If you are taking a PCR test before your hospital visit, you need to [register your kit here](#).

#### If people you live with have received a test kit

- you should register their test kit too
- each person must use the test kit they have registered to receive the correct results

#### Get help to register the test

To have a live video call with trained staff, download the free Be My Eyes app for [iOS](#) or for [Android](#) and go to the 'specialised help' section.

#### How we use your data

To find out how we use your personal data when you register for a coronavirus test, [read the coronavirus privacy note](#).

[Start now >](#)

Select this option

### Q2. What's your order ID?

You'll find your 10-digit order ID at the top of the confirmation email you received when your test kit was ordered.

Entering your order ID is the quickest and easiest way to register your kit - you will not have to enter information previously provided.

Your order ID looks like this in the confirmation email. The email was sent from "Coronavirus Home Testing":

Your 10-digit order ID is: 0123456789 (example)

Order ID

Continue

Select this option

[register your kit a different way.](#)

Answer Questions 3 to 9.

### Q 10. Enter the Royal Mail barcode

Use your phone or computer's camera to scan the unique Royal Mail barcode in the home test kit.

This appears on the right-hand side of the label. Do not scan the QR code, which is on the left.

The Royal Mail barcode is also different from the home test kit barcode.

You can also manually enter the 13 character reference below the barcode.

▶ [What does the barcode look like?](#)

Scan barcode

Royal Mail barcode reference

For example, AA 1234 5678 9AA

Confirm Royal Mail barcode reference

Continue

[I do not know my Royal Mail barcode](#)

Select this option

Continue to answer all the questions until you have completed your registration.

Registration confirmed

## 2. Take swab sample

Follow the instructions included in each test kit.

## 3. Package your test kit sample

As per the instructions in the test kit.

## 4. Drop-off your samples at Burton Borough School

There will be designated wheelie bins at the **main gate** and **back gate** from **8am to 8:45am** for students to drop off the PCR tests. **Please do not bring the samples into school.**

## 5. Receive your results

There is no need to isolate until you receive your results if you or any household members **do not** have symptoms.

If you receive a **positive result** for anyone in your household, please contact school at [covid.bbs@taw.org.uk](mailto:covid.bbs@taw.org.uk) . Your whole household will need to isolate for 10 days.

**Thank you for your help in keeping our community safe.**